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**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Sustainable Economy and Culture)**

**Date: 14 April 2015**

**Subject: Recommendation Tracking**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

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**Summary of main issues**

1. Each Scrutiny Board receives regular reports on any recommendations from previous inquiries which have not yet been completed.
2. This allows the board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The board will then be able to take further action as appropriate.
3. A standard set of criteria has been produced, to enable the board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions should help to decide whether a recommendation has been completed, and if not whether further action is required.
4. Attached as Appendix 2 is a progress report on the one remaining outstanding recommendation from the board's inquiry report on the engagement of young people in cultural, sporting and recreational activities.
5. To assist board members, the Principal Scrutiny Adviser has proposed a draft status for the recommendation, taking account of the progress reported and the criteria set out in Appendix 1. The board is asked to confirm whether this assessment is appropriate, or to change it if this is not the case.
6. In deciding whether to undertake any further work, members will need to consider the balance of the board's work programme.

## **Next Steps**

7. Further recommendation tracking reports will be scheduled as required, enabling the board to judge progress against outstanding recommendations.

## **Recommendation**

8. Members are asked to agree the status of the outstanding recommendation from the scrutiny inquiry on the engagement of young people in cultural, sporting and recreational activities.

## **Background documents<sup>1</sup>**

None used

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.